

NZEI Information: Beginning Teacher Time Allowance

What is the Beginning Teacher Time Allowance (BTTA)

This is additional staffing to assist for primary and area schools in meeting the employer obligations to beginning teachers. The allowance is for the board to 'enable an advice and guidance programme to be resourced.'

Who is able to use the time allowance?

- In primary schools, the time allowance allocated to the school, not to the individual teacher. The time must be used by the school to support the advice and guidance programme for the provisionally registered teacher. Schools should have policy clarifying the use of the BTTA by those involved with the advice and guidance programme.
- In areas schools, there is a contractual right for the teacher to receive a time allowance for their advice and guidance programme.

What are the eligibility criteria?

For the school to be eligible for the BTTA, the beginning teacher must:

- have completed an approved teacher education programme
- have completed less than twenty-four months teaching
- meet the service eligibility (see grid below)
- be appointed to the position for a minimum of ten weeks/one term
- be paid from Teacher Salaries, or relieving for a teacher granted Ministry of Education study leave. (ie not paid from Operational Funding [Bulk Grant])

An appropriate advice and guidance programme must be provided by the school for provisionally registered teachers who are employed above entitlement, or who do not meet the beginning teacher criteria, even where no Ministry resourcing is available.

How much time is there?

The Beginning Teacher Time Allowance

	Teaching experience	Teacher Employed	Allowance
Beginning Teacher (1 st Year)	Less than 12 months	Full Time (1.00 FTTE)	0.2 FTTE
		Part Time (0.5 – 0.9 FTTE)	0.1 FTTE
		Less than 0.5 FTTE	Not eligible
Beginning Teacher (2 nd Year)	Between 12 and 24 months	Full Time	0.1 FTTE
		Less than Full Time	Not eligible

The principal applies to the Ministry for the BTTA using forms from www.minedu.govt.nz/goto/resourcingforms. The [Ministry of Education Funding, Staffing and Allowances Handbook](#) contains further information.

Can the BTTA be back dated?

No. The Ministry approves the staffing from the date the application is received, or the date the teacher takes up the position, whichever is the later date. The board (or principal) should apply immediately following the appointment of an eligible teacher.

Is the PRT also eligible for the CRT?

Yes, if they are eligible under the criteria to provide teachers with classroom release time (CRT). Eligible beginning teachers are entitled to CRT in addition to any release associated with the advice and guidance programmes

NB: In exceptional circumstances, some PRTs may not meet the beginning teacher eligibility criteria as outlined above. Schools employing such teachers should contact NZEI 0800 HELP.

For further assistance, contact NZEI 0800 HELP